

Constitution of the CMU Tennis People Club

1 Preamble

The club's goals are to connect people at CMU who are interested in playing tennis and organize tennis events. To this end, the club's activities shall include (but not limited to) organizing club meetings, clinics, and tournaments for CMU undergraduate and graduate students, staff and faculty. The CMU Tennis People Club strive to organize tennis activities on all levels for beginners, intermediate and advanced players to allow tennis players to practice and improve their technique and take part in competition.

In conclusion, the club's long-term objective is to provide a platform for tennis interested people to get to know each other and develop a tennis community for players of all levels at CMU.

Article 1 *Names and Insignia*

This organization shall be known as any of the following:

- *Carnegie Mellon University Tennis People Club*
- *CMU Tennis People Club*
- *CMU Tennis People*
- *Tennis People*
- *tennis-cmu*

2 Officers and Membership

Article 2 – *The Executive and Administrative Body (EAB)*

1. *The EAB shall consist of:*

- *President*
- *Vice-President*
- *Treasurer*

2. *The duties of the President shall be:*

- (i) *Preside over meetings of the EAB and the General Assembly;*

- (ii) *Represent the club in relations with the Student Body and the Administration of CMU;*
 - (iii) *Re-recognize the club with the Committee of Student Organizations during the Fall semester;*
 - (iv) *Execute the decisions of the EAB;*
 - (v) *Enforce this Constitution and the Bylaws.*
3. *The duties of the Vice-President shall be:*
- (i) *Maintain a record of the activities of the club;*
 - (ii) *Maintain a roll of the membership;*
 - (iii) *Organize the monthly meeting of the EAB.*
4. *The duties of the Treasurer shall be:*
- (i) *Handle all monies, funds, bills, and accounts of the club.*
5. *The EAB shall have the power to:*
- (i) *Authorize all club projects;*
 - (ii) *Enforce this Constitution;*
 - (iii) *Authorize expenditures not to exceed a limit to be defined in the bylaws between any two meetings of the EAB;*
 - (iv) *Appoint committees to handle special duties. The bylaws may specify committees that must be appointed.*
6. *The President may appoint additional officers as the need arises.*

Article 3 – Membership

1. *Membership shall be free and open to all students, faculty, staff and alumni of CMU, regardless of gender, skill level, experience, age, creed, race or nationality.*
2. *Membership is obtained upon request to the EAB and approval by unanimous vote of the EAB.*
3. *All members of the club are granted voting privileges.*
4. *No member of the club may be suspended from membership except by the unanimous vote of the EAB.*

The club will abide by the CMU Statement of Assurance (<http://www.cmu.edu/policies/documents/SoA.html>).

Article 4 – Elections

Section 1 – *Candidate EAB*

1. *An eligible EAB must be constituted of members of the club who are tennis players, and must present a plan of activities that does not extend over half of the following term.*
2. *The EAB shall be elected for a term of one year starting immediately following the election.*
3. *Officers may be removed from office by a three-fourths majority of all present members.*

Section 2 – *Elections of the EAB*

1. *Elections cannot be held without each member of the club being mailed or given written notice of intent, date and place at least two weeks prior to elections.*
2. *The analysis of the club activity, presentation of the candidacies to the EAB and elections shall be held on the last two weeks of April on a weekend day and in the conditions of Article ??, Section 2.1.*
3. *Elections may be called by the EAB or by two-fifths of the club members.*
4. *If less than half of the offices of the EAB are vacant, the current EAB may fill the vacancies by unanimous decision.*
5. *If more than half of the members of the EAB are vacant, then the EAB must call elections to elect a new EAB in the conditions of Article ??, Section 2.1.*
6. *For elections of the EAB, majority of votes wins.*

Section 3 – *Amendments to the Constitution*

1. *Alterations and amendments may be made to this constitution by the EAB and with a three-fourths majority of all present members.*
2. *This constitution cannot be altered or amended without each member of the club being mailed or given written notice of intent, date and place to alter or amend at least two weeks prior to such amendment.*

Article 5 – *Meetings*

1. *The EAB shall meet at least monthly during the regular academic year and shall notify the members of the club of the outcome of the meetings.*

2. *Meetings shall be held at least at the end of the Fall and Spring semesters in the conditions of Article ??, Section 2.1.*
3. *Meetings may be called by the President or by any three members. To transact business, at least two officers must be present. All action shall be taken by simple majority.*

3 Bylaws

Article 6 – Bylaws

1. *The Vice-President (or delegate) shall notify the members of the club via electronic mail three days prior to all meetings.*
2. *The Treasurer shall submit a proposed club budget to the members of the club before submitting it to the Student Body and shall promptly inform the members of the resultant budget.*
3. *The Treasurer and any other officer may jointly authorize any expenditure which have been published in the club's budget and approved by the Student Body funding process.*
4. *Expenditures not published in the club's budget or not approved by the Student Body funding process, may be authorized by the EAB and must be promptly notified to the members of the club and to the Student Body.*

4 History

This constitution was adopted on May 1st of 2006 and approved by the Committee of Student Organizations. The constitution was amended on April 22nd of 2007 and approved at a regular meeting.