GBMES Board Meeting
03.05.09 / 5:30-6:30pm / CBI
In attendance: Rowena, Usha, Sanna, Lyndsey, Yajuan

1. March GBMES Event Signups
   a. Events need better advertising and publicity in future
   b. Pick a group, pick a type and alternate every month.
   c. Event theme: Sports??
   d. Discuss about the March event next meeting
   e. St. Patricks Day (Tues March 17th right?) @ Harris Grill Bacon night (9pm+)? Saturday March 14 irish pub crawl?
      Survey general body for crawl suggestions/preferences? Facebook group, surveymonkey.com?
   f. Rowena will talk to organizers from CS for co-hosting TG
   g. Decide about cost of event, how GBMES can subsidize, days to target

2. Website Update (Lyndesy)
   a. Make a menu on the left for calendar

3. Dept. Eval winners:
   a. Need to print certificates
   b. Buy stuff animal /mug. Spray paint bme logo onto the animal’s shirt.
   c. Get champagne

4. Fall 2008 BME Newsletter Update (Sanna)
   a. Board hand over reviewed/marked up pages to Sanna
   b. CMU must be replaced by Carnegie Mellon University throughout the newsletter
   d. Sanna uploads the newsletter distribution list to AFS.
   e. Rowena sends Brendan the company sponsors from last year
   f. Yu-li needs to send the newsletter to alumni

5. BEBRS 2009
   a. Budget (Ryan, Row on behalf of Ryan)
      i. Budget drafted by Ryan for BEBRS 2009 based of previous years’ BEBRS expenses and income was presented
      ii. Some edits were made by board of budget for BEBRS 2009
      iii. Spending as projected: $3,325
      iv. Row will use this budget to apply for Senate funding (still waiting on JFC funding, $450 JFC funding missing from last year’s app)
      v. Usha check the quote for 11 x 17 banners by next meeting. Information necessary to draft the budget
   b. Publicity Updates (Usha, Ryan, Yajuan)
      i. Usha presents the banner designs to the board next meeting
   c. Abstract submission Updates (Aditi)
      i. Open it to other departments
      ii. Head count will be obtained in mid-March
   d. Resume Book Updates (Aditi)
   e. Judging Comm (Row, Sanna)
      i. Judges have been decided
   f. Keynote Speaker Updates (Row)
      i. Faculty meetings schedule was presented
   g. Company sponsorship.Networking event Update (Row): holding off till BioPharma gets budget
   h. Food orders (everyone)
      i. Suggestion1: People register for food or only people involved get food
      ii. Suggestion 2: Make announcements that participants, organizers get food first
      iii. Breakfast proposal
         1. Dozen Bakeshop: Rowena gets a quote
iv. Lunch proposal
   1. Spice Island: Rowena gets a quote
   2. Open Night Catering: Rowena gets a quote

6. BME Grad Lounge
   a. Lounge committee to be formed
   b. E-mail the general body to solicit volunteers
   c. Row sends Yu-li and the execs the layout.

7. BME Dept. Prospective Day(s)
   a. Reconfirmed board attendance at
      i. GBMES presentation at lunch
      ii. Dinner ➔ outing on the town