

Gear Request Form for Non-Explorers Club Organizations

Date: _____ Explorers Officer Name: _____
(Hiking Chair, President, Quartermaster)

Item description or ID#	Quantity	Comments	Date returned	Officer Initial

To borrow any Orientation-funded gear, you must agree to the following terms:

1. Gear will not be used for anything other than its intended purpose
2. Gear will be returned within **one week** of its sign-out date, in its original condition upon sign-out (as determined by the Explorers Club officer who signed the gear out)
3. Failure to comply with terms 1 or 2 will result in fines of up to **double** the cost of the item borrowed, depending on the severity of the breach of contract, as determined by the Explorers Club president, quartermaster, or officer responsible for said gear.

Organization or department: _____

Group representative (print name): _____

Group representative signature: _____

Faculty / staff advisor (print name): _____

Faculty / staff advisor signature: _____